



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall
Monday, September 25, 2023

Members Present: Mayor Darrin Thorne
Deputy Mayor Terry Humber
Councilor Marion McCarthy
Councilor Michelle Martin
Councilor Jeffrey Connors
Councilor Brian Waterman
Chief Administrative Officer/ Town Clerk Andrew Tobin
Community Services Coordinator/Asst Town Clerk Stephanie Murray

Members Absent: Councilor Kevin Parsons
Administrative Support Clerk Shirley Ryan

Mayor Thorne called the Meeting to Order at 6:46pm

2023 – 169 Michelle Martin/Marion McCarthy

Be it resolved that the Agenda for the Monday, September 25, 2023 meeting of Flatrock Town Council be adopted as presented, with the addition of changing Council meetings from every two weeks, to every three weeks.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.
Abstaining 0 Against 0 Carried.

2023 – 170 Jeffrey Connors/Marion McCarthy

Be it resolved that the Minutes of the Monday, September 11, 2023 meeting of Flatrock Town Council be adopted as presented.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.
Abstaining 0 Against 0 Carried.

Killick Coast Agriculture Committee letter discussed. Council is not in agreement with the motion put forward.

2023 – 171 Jeffrey Connors/Terry Humber

Council discussed and agreed that Councilor Michelle Martin was not in conflict with St. Michael’s Church Proposal.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.
Abstaining 0 Against 0 Carried

2023 – 172 Terry Humber/Jeffrey Connors

Be it resolved that the Town Council of Flatrock accept the proposal for St. Michael’s Church with conditions once sale is accepted.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.
Abstaining 0 Against 0 Carried

List of Permits since September 10, 2023

12 Sept	Daycare	1803	21 Sankie’s Line
12 Sept	Accessory Building	1804	390 Pouch Cove Highway
12 Sept	Accessory Building	1805	73 Deer Marsh Place
12 Sept	Accessory Building	1806	27 Kevin Butt Place
18 Sept	Renovations	1807	28 Deer Marsh Place



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19 Sept	Residence	1808	3 Wildberry Ridge
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Crown Land Application for Parcel A Medalsis Pond Road discussed, no issues.

Crown Land Application for Parcel B Medalsis Pond Road discussed, no issues.

Discussion regarding accessory buildings being built before permits are approved and issued. Staff to circulate information to residents.

2023 – 173 Michelle Martin /Marion McCarthy

Be it resolved that the invoices and finances be approved as presented.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.

Abstaining 0 Against 0 Carried

2023 – 174 Michelle Martin /Marion McCarthy

Be it resolved that the Town Council of Flatrock adopt the Asset Management Policy, as presented.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.

Abstaining 0 Against 0 Carried

Red Head Recreation Complex Softball Field discusses. Infield needs work, staff reaching out for solutions and prices.

2023 – 175 Michelle Martin /Marion McCarthy

Be it resolved that the Town Council of Flatrock adopt Rules of Procedure, as presented.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.

Abstaining 0 Against 0 Carried

Municipal Infrastructure discussed, waiting to receive quotes from contractors.

Rett Syndrome Month Proclamation read and signed by Mayor Thorne.

Fire Prevention Week 2023 Proclamation read and signed by Mayor Thorne.

Council discussed moving Council Meetings to every three weeks. Urgent matters can be approved via a special meeting. Staff to complete a schedule for Council to discuss. Deferred until next meeting.

2023 – 176 Michelle Martin/ Brian Waterman

Be it resolved that this meeting adjourn and meet again on Tuesday October 11, 2023, at 6:45 P.M.

In Favor Darrin Thorne, Terry Humber, Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin.

Abstaining 0 Against 0 Carried

Meeting adjourned at 7:49pm.

Darrin Thorne
Mayor

Stephanie Murray
Community Services Coordinator/Asst Town Clerk