



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall,
Monday, November 15, 2021 Page 1

Members Present: Mayor Darrin Thorne
Deputy Mayor Terry Humber
Councilor Marion McCarthy
Councilor Michelle Martin
Councilor Jeffrey Connors
Councilor Kevin Parsons
Councilor Brian Waterman

Town Clerk Dianne Stamp
Chief Administrative Officer Andrew Tobin

Members Absent: Assistant Town Clerk/Community Services Coordinator Stephanie Murray

Mayor Thorne called the Meeting to Order at 6:30 P.M.

2021 – 201 Terry Humber/Marion McCarthy

Be it resolved that the Agenda for the Monday, November 15, 2021 meeting of Flatrock Town Council be adopted with the following additions: 1] Letter regarding the Thomas Joseph Houlihan memorial site with the American Flag. 2] Application for residence at 5 Annie's Way. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 202 Marion McCarthy/Brian Waterman

Be it resolved that the Minutes of the Monday, November 1, 2021 meeting of Flatrock Town Council be adopted as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

Delegation in attendance regarding property at 34 Boyley's Lane.

2021 – 203 Terry Humber/Jeffrey Connors

Be it resolved that the Town Council of Flatrock do make a motion to retract the Renovations permit, number 1650 dated September 13, 2021, for 34 Boyley's Lane. 'Renovation means the repair and restoration of a building to good condition but shall not include its replacement' and based on Town of Flatrock Development Regulations in the Town of Flatrock Plan 2015-2025. Section 49 Non – Conforming Use [2] states "a right to resume a discontinued non – conforming use of land shall not exceed 12 months after that discontinuance". In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 204 Terry Humber/Marion McCarthy

Be it resolved that the Town Council of Flatrock do make a motion to deny the application for a 1300' extension to an existing cabin at 34 Boyley's Lane under section 49 [2] of the Town of Flatrock Development Regulations in the Town of Flatrock Plan 2015-2025. Section 49 Non – Conforming Use [2] states "a right to resume a discontinued non – conforming use of land shall not exceed 12 months after that discontinuance". Also, regulation 49.e. A building, structure or development that does not conform to a scheme, plan or regulations made under the Act that is allowed to continue under subsection (1) may have the existing building extended by approval of the Authority where, in the Authority's opinion, the extension is not more than 50% of



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the existing building. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 205 Jeffrey Connors/Michelle Martin

Be it resolved that the Town Council of Flatrock do make a motion to lift the Stop Work order placed on accessory building at 555 Pouch Cove Highway. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 206 Jeffrey Connors/Kevin Parsons

Be it resolved that the Town Council of Flatrock conditionally approve the application for a shed at 557 Pouch Cove Highway and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 207 Jeffrey Connors/Terry Humber

Be it resolved that the Town Council of Flatrock conditionally approve the application for a garage at 10 Joe's Place and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 208 Terry Humber/Brian Waterman

Be it resolved that the Town Council of Flatrock conditionally approve the application for a Single-family residence at Lot 2 Hawkins Landing and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 209 Marion McCarthy/ Jeffrey Connors

Be it resolved that the Town Council of Flatrock conditionally approve the application for a shed at 5 Joe's Place and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried

2021 – 210 Kevin Parsons/Terry Humber

Be it resolved that the Town Council of Flatrock conditionally approve the application for a Single-family residence at 5 Annie's Way and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

List of Permits November 1 to 12, 2021:

November 2 garage 161 Pouch Cove Highway

November 2 Renovations 161 Pouch Cove Highway

November 2 extension to existing garage 26 Admiral's Grove Road.

November 2 shed 12 Todd's Place

November 2 extension to garage 18 Edward's Place



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2022 Town of Flatrock Budget Draft was discussed.

Letter received regarding the Thomas Joseph Houlihan Memorial site and damaged flagpole for the American flag at the site. Request for the Town Council of Flatrock to take over care of the site from the Houlihan Family and replace the damaged flagpole. The Town Council will support this request. Require more information regarding the flagpole.

Torbay Volunteer Fire Department report and Minutes from September 27, 2021 meeting were tabled.

2021 – 211 Michelle Martin/Kevin Parsons

Be it resolved that the Town Council of Flatrock do make a motion to provide fifty \$5.00 gift cards to the Torbay Volunteer Fire Department for their Special Needs Christmas Party as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

Information from Municipalities Newfoundland and Labrador regarding Come Home Year Funding Available for Municipalities and Organizations

Dolly Parton Imagination Library letter requesting a letter of support for children in Flatrock, Bauline and Pouch Cove. Defer to next meeting for more information.

Municipal Assessment Agency Ballot for Avalon Region Director. Defer to next meeting for more information.

2021 – 212 Marion McCarthy/Kevin Parsons

Be it resolved that the invoices and finances be approved as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2021 – 213 Brian Waterman/Kevin Parsons

Be it resolved that this meeting do now adjourn to meet again on November 29, 2021 at 6:30 P.M. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

Meeting adjourned at 7:42 pm.

Darrin Thorne
Mayor

Dianne Stamp
Town Clerk