



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall
Tuesday, September 16, 2024.

Members Present: Mayor Darrin Thorne
Councilor Brian Waterman
Councilor Michelle Martin
Councilor Marion McCarthy

Chief Administrative Officer Andrew Tobin
Town Clerk Shirley Ryan

Members Absent: Deputy Mayor Terry Humber
Councilor Jeffrey Connors

Mayor Darrin Thorne called the Meeting to Order at 6:45

2024 –108 Michelle Martin/Marion McCarthy

Be it resolved that the Agenda for the Monday September 16, 2024, meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2024 – 109 Marion McCarthy/Brian Waterman

Be it resolved that the Minutes of the Tuesday August 13, 2024, meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.

Abstaining 0 Against 0 Carried.

Mayor Darrin Thorne asked for a minute of silence in memory of Councilor Kevin Parson, being this is the first Council Meeting since his passing.

Heard from Catherine Parsons and Lisa Hayes with questions and concerns of ditching on Red Head Road.

Heard from Kathy Clark Wherry and Jack Parsons on renovation plans on 23B Wade’s Lane

2024 – 110 Brian Waterman/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application for renovation and extension Permit 23B Wade’s Lane, that it be built within the Town of Flatrock Regulations

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.

Abstaining 0 Against 0 Carried.

| List of Permits since August 13, 2024 | | | |
|---------------------------------------|--------------------|------|------------------------|
| 14-Aug | Accessory Building | 1871 | 12 Madelines Ridge |
| 14-Aug | Residence | 1872 | 43 Hubert's Place |
| 14-Aug | Residence | 1873 | 47 Hubert's Place |
| 20-Aug | Extension to home | 1874 | 7 Da's Place |
| 26-Aug | Renovation | 1875 | 189 Pouch Cove Highway |
| 11-Sep | Occupancy | 1876 | 1 Annie's Way |



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2024 – 111 Brian Waterman/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approves the application for an Accessory Building at 13 Grace's Place and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.

2024 – 112 Michelle Martin/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application for an Accessory Building at 6 Blueberry Place and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.

2024 – 113 Michelle Martin/Brian Waterman

Be it resolved that the Town Council of Flatrock conditionally approve the application for an Accessory Building at 20 Hubert's Place and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.

2024 – 114 Brian Waterman/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single-family residence for lot 3 Medalsis Pond Road and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.

2024 – 115 Brian Waterman/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single-family residence lot 1 Medalsis Pond Road and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried

2024 – 116 Michelle Martin/Brian Waterman

Be it resolved that the Town Council of Flatrock conditionally approve applying for an extension on ditching design on the Red Head Road ditching project, project number 17-GI-23-00054.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.

2024 – 117 Michelle Martin/Marion McCarthy

Be it resolved that the Town Council of Flatrock approve renewal of Permit # 1774 Single Family residence on 447 Wind Gap Rd. and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.

2024 – 118 Brian Waterman/Marion McCarthy

Be it resolved that the list of invoices be approved as presented.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.



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Torbay Volunteer Fire Department Report from Councilor Michelle Martin.

Andrew Tobin will attend the Municipal and Provincial Affairs Budget Training

2024 – 119 Brian Waterman/Marion McCarthy

Be it resolved that the Town Council of Flatrock approve Election Sign Policy.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2024 – 120 Marion McCarthy/Brian Waterman

Be it resolved that the Town Council of Flatrock call a municipal By-Election with nomination date to be October 3, 2024, and election day to be October 29, 2024.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2024 – 121 Michelle Martin/Marion McCarthy

Be it resolved that the Town Council of Flatrock appoint Andrew Tobin as Alternate Returning Officer.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2024 – 122 Michelle Martin/Marion McCarthy

Be it resolved that the Town Council of Flatrock approve of Mayor Darrin Thorne and Councilor Brian Waterman attending the 2024 MNL Conference, Trade Show and AGM.

In Favor Councilors Michelle Martin and Marion McCarthy.

Abstaining 2 Against 0 Carried.

Discussion of purchasing Ed Roche Painting, not in the budget at this time.

Rogers Tower tabled still looking for suitable location.

Town awarded funding for two automatic door buttons at Flatrock Community Centre from Department of Children, Seniors and Social Development.

Regional Transportation Plan tabled.

Discussion of dog park some users not cleaning up after dogs, will temporarily shut it down have it cleaned up reopen and monitor.

2024 – 123 Brian Waterman/Marion McCarthy

Be it resolved that the Town Council of Flatrock approve of Ultimate Recipient Canada Community-Building Fund Administrative Agreement 2024-2034.

In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.

Abstaining 0 Against 0 Carried.



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2024-124 Michelle Martin/Marion McCarthy

Be it resolved that this meeting adjourn and meet again on Tuesday October 1, 2024, at 6:45 P.M.
In Favor Mayor Darrin Thorne, Councilors Brian Waterman, Michelle Martin and Marion McCarthy.
Abstaining 0 Against 0 Carried.

Meeting adjourned at 8:01pm.

Darrin Thorne
Mayor

Shirley Ryan
Town Clerk