



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall,
Monday, September 11, 2023 Page 1

Members Present: Councilor Kevin Parsons
Councilor Marion McCarthy
Councilor Michelle Martin
Councilor Jeffrey Connors
Councilor Brian Waterman
Chief Administrative Officer Andrew Tobin
Administrative Support Clerk Shirley Ryan

Members Absent: Mayor Darrin Thorne
Deputy Mayor Terry Humber

Councilor Parsons called the Meeting to Order at 6:48 P.M.

2023 – 160 Michelle Martin/Marion McCarthy

Be it resolved that the Agenda for the Monday, September 11, 2023 meeting of Flatrock Town Council be adopted as presented. In Favor Brian Waterman, Jeffrey Connors, Marion McCarthy, Michelle Martin and Kevin Parsons. Abstaining 0 Against 0 Carried.

2023 – 161 Brian Waterman/Jeffrey Connors

Be it resolved that the Minutes of the Monday, August 14, 2023 meeting of Flatrock Town Council be adopted as presented. In Favor, Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

Two delegation were in attendance regarding the following

To discuss their Offer to Purchase of St. Michaels Church

Killick Coast Agriculture Committee request is deferred until next meeting.

List of Permits

List of Permits since August 14			
15-Aug	Residence	1793	95 Back Road
15-Aug	Accessory Building	1794	13 Grace's Place
15-Aug	Accessory Building	1795	21 Maher's Lane
15-Aug	Greenhouse	1796	6 Margaret's Way
15-Aug	Extension/mudroom	1797	397 Pouch Cove Highway
16-Aug	Renovations	1798	559 Pouch Cove Highway
16-Aug	Business- Childcare	1799	41 Edwards Place
24-Aug	Fence	1800	21 Maher's Lane
29-Aug	Occupancy	1801	92 Back Road



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Councilor Michelle Martin left the meeting at 7:17 due to conflict of interest on the following motions as they involve an immediate family matter.

2023 – 162 Jeffrey Connors/Marion McCarthy

Be it resolved that the Town Council of Flatrock approve of the Business Application for Day Home 21 Sankies Line. In Favor Councilors Marion McCarthy, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 1 Against 0 Carried

Councilor Michelle Martin returned to meeting 7:18

2023 – 163 Jeffrey Connors/Brian Waterman

Be it resolved that the Town Council of Flatrock approve of the Accessory Building Application for 390 Pouch Cove Highway . In Favor Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

2023 – 164 Jeffrey Connors/Brian Waterman

Be it resolved that the Town Council of Flatrock approve of the Accessory Building Application for 27 Kevin Butt Place. In Favor Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

Chair handed over to Councilor Jeffrey Connors

Councilor Kevin Parsons left the meeting 7:20 due to conflict of interest on the following motions as they involve an immediate family matter.

2023 – 165 Jeffrey Brian Waterman/Marion McCarthy

Be it resolved that the Town Council of Flatrock approve of the Accessory Building Application for 73 Deer Marsh Road. In Favor Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors and Brian Waterman. Abstaining 1 Against 0 Carried.

Councilor Kevin Parsons returned to meeting 7:21

2023 – 166 Jeffrey Connors/Marion McCarthy

Be it resolved that the invoices and finances be approved as presented. In Favor Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

Bids on ditching for Deer Marsh Place deferred waiting on bids.

St. Michaels Church proposal deferred until next meeting.

Municipal Infrastructure Application deadline approaching. Suggestions sidewalk Wind Gap Road, Bathrooms somewhere near Beach.

CSF Forch thank you for use of field.



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2023- 167 Jeffrey Connors/Marion McCarthy

Torbay Folk Arts Council donation request. Donate \$50.00. In Favor Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons and Brian Waterman. Abstaining 0 Against 0 Carried.

Torbay Volunteer Fire Department Report given from Councilor Michelle Martin

2023 – 168 Marion McCarthy/Jeffrey Connors

Be it resolved that this meeting do now adjourn to meet again on Monday, September 25, 2023, at 6:45 P.M. In Favor Councilors Marion McCarthy, Michelle Martin, Jeffrey Connors, Kevin Parsons, and Brian Waterman. Abstaining 0 Against 0 Carried.

Meeting adjourned at 7:39pm.

Kevin Parsons
Councilor

Shirley Ryan
Administrative Support Clerk