



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall
Monday October 20, 2025.

Members Present: Mayor Jeffrey Connors
Deputy Mayor Brian Waterman
Councilor Susan Arns
Councilor Madonna Connors
Councilor Alicia Scott

Chief Administrative Officer Andrew Tobin
Town Clerk Shirley Ryan

Members Absent: Councilor Marion McCarthy

Mayor Jeffrey Connors called the Meeting to Order at 6:46

2025 –178 Alicia Scott/Susan Arns

Be it resolved the minutes for meeting October 6,2025 of Flatrock Town Council be adopted as presented.
In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, and Alicia Scott
Abstaining 0 Against 0 Carried.

2025 –179 Madonna Connors/Brian Waterman

Be it resolved that the Agenda for October 20, 2025, meeting of Flatrock Town Council be adopted as presented.
In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, and Alicia Scott
Abstaining 0 Against 0 Carried.

Donna Connors was in attendance to discuss her proposal on grant writing explained her experience and what she could do for us and how she would get paid. All sounds good looking forward to what she can do for us.

Discussed the Nuisance By-Law and enforcement deferred until next meeting

Discussed tire derived aggregate Mayor Jeffrey Connors and Deputy Mayor Brian Waterman did a tour of the facility and got more information on it got to see firsthand how it is made. It is approved by environment and is used across Canada Newfoundland is the last province to use it. Will make information received available to public.

2025 –180 Alicia Scott/Madonna Connors

Be it resolved the list of permits since October 6, 2025, be approved as presented.
In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, and Alicia Scott
Abstaining 0 Against 0 Carried.

Permits since October 6, 2025			
06-Oct	Footings	2038	297-305 WGR (Lot 2)
07-Oct	Occupancy	2039	23-25 Margdel Road
09-Oct	Occupancy	2040	3 Haley's Place
15-Oct	Renovation	2041	118 Red Head Road



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16-Oct	Renovation	2042	1 Back Road
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2025 –181 Alicia Scott/Madonna Connors

Be it resolved that the Town Council of Flatrock denied the Accessory Building Application for 432 Pouch Cove Highway as there are already 2 accessory buildings on the property.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, and Alicia Scott

Abstaining 0 Against 0 Carried.

2025- 182 Susan Arns/ Brian Waterman

Be resolved that the list of invoices be approved as presented.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, and Alicia Scott

Abstaining 0 Against 0 Carried.

Copy of Work Order Log reviewed.

Torbay Volunteer Fire Department nothing new meeting tonight

Stewardship Association of Municipalities – Councilor Madona Connors met with a member of Green Team talked about the trail on Windgap and he suggested maybe doing one off Old Flatrock Road past Graveyard. Madonna will go to meeting in Harbor Grace November 4th.

2025-183 Susan Arns/Madonna Connors

Be it resolved that the Town Council of Flatrock approve the revised council meetings for 2025.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott, and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025-184 Madonna Connors/ Brian Waterman

Be it resolved that the Town Council of Flatrock approve of the request to add a bench at the Canal trail in honor of Philip Grace.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, and Alicia Scott

Abstaining 0 Against 0 Carried.

Discussed the Letter in regard to Installation and Upgrade to New or Existing Water Systems improving the existing water system in the town of Torbay and continuation of the water system in the town of Flatrock. Council not interested at this time maybe sometime in the future,

New Business:

Brian:

- The Canal project is a big hit see people walking on it every day looks great.
- We had a Grotto meeting last week need to get it incorporated provincially.



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Alicia:

- Canal looks great
- Graveyard committee having a meeting this week.

Jeff:

- Will be going to Corner Brook to attend the 2025 MNL Conference, Trade Show and AGM November 20-22. Brian Waterman will also be attending.
- Asked about sending letters to property owners that need to clean up their property.
- Want to get jackets and shirts for Council members will add to 2026 Budget.

2025-185 Susan Arns/ Alicia Scott

Be it resolved that this meeting adjourns and meet again on November 3rd, at 6:45 P.M.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, and Alicia Scott

Abstaining 0 Against 0 Carried.

The meeting was adjourned at 7:57 pm.

Jeffrey Connors
Mayor

Shirley Ryan
Town Clerk