



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall
Monday November 3, 2025.

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Members Present: Deputy Mayor Brian Waterman
Councilor Susan Arns
Councilor Madonna Connors
Councilor Alicia Scott
Councilor Marion McCarthy

Chief Administrative Officer Andrew Tobin
Town Clerk Shirley Ryan

Members Absent: Mayor Jeffrey Connors

Deputy Mayor Brian Waterman called the Meeting to Order at 6:46

2025 –185 Susan Arns/Madonna Connors

Be it resolved that the Agenda for November 3, 2025, meeting of Flatrock Town Council be adopted with the removal of Other business: Revised Council Meetings.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2025 –186 Susan Arns/ Alicia Scott

Be it resolved the minutes for meeting October 20, 2025 of Flatrock Town Council be adopted as presented.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2025 –187 Susan Arns/Alicia Scott

Be it resolved that the Town Council of Flatrock adopt the Nuisance By-Law.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2025 –188 Marion McCarthy/Madonna Connors

Be it resolved the list of permits since October 20, 2025, be approved as presented.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

| Permits since October 20, 2025 | | | |
|--------------------------------|------------|------|-----------------------|
| 21-Oct | Renovation | 2043 | 19 Red Head Road |
| 21-Oct | Residence | 2044 | Lot 2 297-305 WGR |
| 27-Oct | Occupancy | 2045 | 69 Medalsis Pond Road |

6:49 Councilor Marion McCarthy stepped out of meeting due to next motion is a family member

2025 –189 Susan Arns/Madonna Connors



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Be it resolved that the Town Council of Flatrock approve Development Application for 7-11 Back Road and is to be built within the Town of Flatrock Regulations.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors and Alicia Scott.

Abstaining 1 Against 0 Carried.

6:51 Councilor Marion McCarthy returned to meeting

2025 –190 Marion McCarthy/ Alicia Scott

Be it resolved that the Town Council of Flatrock approve revised Accessory Building Application for 432 Pouch Cove Highway and is to be built within the Town of Flatrock Regulations.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2025- 191 Susan Arns/ Madonna Connors

Be resolved that the list of invoices be approved as presented.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

Copy of Work Order Log reviewed.

Torbay Volunteer Fire Department - Have a couple of volunteers resigning
- Christmas party will be November 29th

Stewardship Association of Municipalities – Councilor Madona Connors will go to meeting in Harbor Grace November 4th depending on weather conditions.

Request for donations for breakfast with Santa from Cap St. Francis Elementary will donate what we have on hand.

Email from Smart consulting we have nothing to apply for now will wait until after budget is complete.

E-mail from resident concerning the mess in the dog park users not picking up after their dogs. We had our maintenance to clean it up and have it closed for 2 weeks.

Deadline for nominations for the Municipal Assessment Agency's Board of Directors is Thursday November 6th.

Invitation to Holy Trinity's Remembrance Day Assembly Councilor Marion McCarthy will attend.

Invitation to Juniper Ridge Intermediate Remembrance Day Assemblies Deputy Mayor Brian Waterman will attend.



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2025-192 Marion McCarthy/Madonna Connors

Be it resolved that the Town Council of Flatrock approve request to add a bench at Ann Waterman Family Park.
In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

2025-193 Madonna Connors/ Brian Waterman

Be it resolved that the Town Council of Flatrock approve of the request to add a bench at the Canal trail in honor of Philip Grace.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

New Business:

Andrew:

- The Food Bank moved into the Church over the weekend they requested 2 pews to be left.
- Development Application on Windgap Road wasn't up for Council approval as we sent to Government, it needs to be taken out of Agricultural zoning.
- Fire prevention on Chalet looks like its going to be a relatively easy fix.

Alicia:

- Seniors Dinner will send out cold plates for residents who can't make it to Dinner.
- Guy Fox bonfire postponed until Monday, weather permitting.
- Senior's outing November 6th, Fitness classes are ongoing.
- Don't forget Remembrance Day Celebration be nice if everyone could make it out.
- Home Alone course coming up.
- Residents are being interviewed for video Gerry Boland is putting together.
- Fireworks will go ahead New Years Day
- Please send along any winter activity suggestions
- December 7 breakfast with Santa and parade.

Marion:

- Madonna called about the Remembrance Day Celebration

Shirley

- Just became aware the Town is able to provide taxable donation receipts will look into this further.

Brian

- Need update on the Red Head Road Ditching.
- Got signs up at the Canal to keep bikes off the new trail, there have been kids on bikes tearing it up.
- NEA Memorial Gardens requesting candle holder from the church to use for Graveyard mass.



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- Has engineering been down to look at Maynards Meadow? They said they were going down Monday haven't heard from them.

2025-194 Alicia Scott /Susan Arns

Be it resolved that this meeting adjourns and meet again on November 17th, at 6:45 P.M.

In Favor Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott and Marion McCarthy.

Abstaining 0 Against 0 Carried.

The meeting was adjourned at 7:49 pm.

Brian Waterman
Deputy Mayor

Shirley Ryan
Town Clerk