



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall
Tuesday, March 18, 2025.

Members Present: Mayor Darrin Thorne
Deputy Mayor Terry Humber
Councilor Jeffrey Connors
Councilor Madonna Connors
Councilor Marion McCarthy
Councilor Alicia Scott

Chief Administrative Officer/Town Clerk Andrew Tobin
Town Clerk Shirley Ryan

Members Absent: Councilor Brian Waterman

Mayor Darrin Thorne called the Meeting to Order at 6:46

2025 –029 Jeffrey Connors/Alicia Scott

Be it resolved that the Agenda for Tuesday March 18, 2025, meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 –030 Marion McCarthy/Madonna Connors

Be it resolved that the Minutes of Monday February 24, 2025, meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

List of Permits since February 24, 2025			
11-Mar	Renovation	1907	42 Three Island Pond Rd

2025 –031 Jeffrey Connors/Terry Humber

Be it resolved that the Town Council of Flatrock approve development application for residence at 452-456 Wind Gap Road and is to be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 –032 Jeffrey Connors/Terry Humber

Be it resolved that the Town Council of Flatrock approve development application for residence at 8 Haley's Place and is to be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.



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2025 –033 Terry Humber/Jeffrey Connors

Be it resolved that the Town Council of Flatrock approve development application for residence at 6 Haley's Place and is to be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 –034 Jeffrey Connors/Terry Humber

Be it resolved that the Town Council of Flatrock approve development application for residence at lot 4 Margdel Road and is to be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 – 035 Marion McCarthy/Alicia Scott

Be resolved that the list of invoices be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 – 036 Jeffrey Connors/Terry Humber

Be it resolved that the Town Council of Flatrock approve the quote from SEA Contracting to complete upstairs of Flatrock Community Center.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 – 037 Jeffrey Connors/Madonna Connors

Be it resolved that the Town Council of Flatrock approve the quote from SEA Contracting for work on the front entrance of Town Hall.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 – 038 Terry Humber/Alicia Scott

Be it resolved that the Town Council of Flatrock approve the quote from N&G Contracting to supply and install steel doors in the Flatrock Fire Hall.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

2025 – 039 Terry Humber

Be it resolved that the Town Council of Flatrock approve the quote from ML Garage Doors to supply and install garage door panels at Fire Hall.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.



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2025 –040 Terry Humber/Jeffrey Connors

Be it resolved that the Flatrock Town Council borrow from Royal Bank of Canada for \$155,55.00 of a 5 year fixed term and a 10 year amortization period pay for Flatrock Community Centre and Town Hall Renovations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy
Abstaining 0 Against 0 Carried.

Letter from Plan-Tech regarding our Municipal Town Plan and the lack of a certified Planner at the department of Municipal and Provincial Affairs to do amendments deferred to hear from MHA Joedy Wall.

Meeting minutes from Torbay Volunteer Fire Department.

Invitation to Torbay Volunteer Fire Department Firefighter's Ball April 26, 2025.

2025 –041 Alicia Scott/Madonna Connors

Be it resolved that the Flatrock Town Council approves of the Fire Protection Services By-law as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy
Abstaining 0 Against 0 Carried.

Waterman's Pond Scope of Work was discussed.

SUV Scope of Work was discussed.

2025 –042 Jeffrey Connors/Marion McCarthy

Be it resolved that the Flatrock Town Council approve of donating \$50 to U13A Northeast Eagles for upcoming out of province tournament.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy
Abstaining 0 Against 0 Carried.

Municipal Symposium is coming up May 1-3.

New Business:

Darrin - Snowfest went well especially the dance and concert.

Terry - Snow went well.

Jeffrey - Will sit in on upcoming interviews on Friday

Donna – interested in attending the upcoming Stewardship Association of Municipalities Spring AGM in Corner Brook.

- Addressed the locking of Community Center after events, cannot lock with keys could it be program to have doors lock automatically.



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- Andrew - Transportation study for Killick Coast area has been awarded.
- Wheelchair buttons have been installed at Community Center.
 - 4 applications accepted for the cleaning position will do interviews this week and early next week.
 - Audit is done, auditor is waiting on the Jack Byrne Arena Financials to complete the Town's Financial Statements.
- Marion - Need blue bags for recycling at Community Center.
- Soccer registration is scheduled for April 6th and 7th.

2025-043 Alicia Scott/Jeffrey Connors

Be it resolved that this meeting adjourn and meet again on Monday April 7, 2025, at 6:45 P.M.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

The meeting adjourned at 7:15pm.

Darrin Thorne
Mayor

Shirley Ryan
Town Clerk