



## Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall  
Wednesday, July 21, 2025.

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Members Present: Mayor Darrin Thorne  
Deputy Mayor Terry Humber  
Councilor Jeffrey Connors  
Councilor Madonna Connors  
Councilor Alicia Scott  
Councilor Marion McCarthy

Chief Administrative Officer Andrew Tobin  
Town Clerk Shirley Ryan

Members Absent: Councilor Brian Waterman

Mayor Darrin Thorne called the Meeting to Order at 6:47

### **2025 –109 Marion McCarthy/Terry Humber**

Be it resolved that the Agenda for Monday July 21, 2025, meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

### **2025 –110 Terry Humber/Madonna Connors**

Be it resolved the minutes for meeting Wednesday July 2, 2025 of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

Danielle Campbell spoke about her progress on her Fishermans Center plans and asked for a letter of support from Council. Council advised that we need to follow procedures and send out discretionary use letters to the public, and check out the zoning requirements before we can provide letter. There is a lot of support throughout the public and Council members Flatrock needs a place where visitors and locals can go, and location is great for the hikers and Grotto visitors.

### **2025 –111 Terry Humber/Jeffrey Connors**

Be it resolved that the Town Council of Flatrock approve the development application for 345 Windgap Road and is to be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried

List of Permits since June 30			
30-Jun	Fence	2001	33 Edwards Place
02-Jul	Renovation	2002	472 Windgap Road
02-Jul	Fence	2003	114 Deer Marsh Road
03-Jul	Shed	2004	14 Jack's Place



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03-Jul	garage	2005	9 Philip's Place
03-Jul	Garage	2006	2 Jessie's Place
03-Jul	Occupancy	2007	3 Annie's Way
04-Jul	Renovation	2008	304 Windgap Road

### 2025 –112 Jeffrey Connors/Terry Humber

Be it resolved the list of permits since June 30, 2025 be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

Accessory Building application for 124-126 Deer Marsh Road was deferred to get as many council members as possible make a site visit and further clarification on the plan.

### 2025 –113 Jeffrey Connors/Madonna Connors

Be it resolved that the Town Council of Flatrock approve accessory building application for 15 Todd's Place and is to be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

### 2025 –114 Terry Humber/Marion McCarthy

Be it resolved that the Town Council of Flatrock approve renewal of extension permit for 309 Windgap Road and is to be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

Reviewed a Development regulation Amendment to adopt will add a distance restriction on adding an extension

### 2025 –115 Alicia Scott/Marion McCarthy

Be resolved that the list of invoices be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Brian Waterman, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

### 2025 –116 Terry Humber/Madonna Connors

Be resolved that the quote from H&M paving of \$20,416.00 for paving on Grace's Place be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

### 2025 –117 Terry Humber/Jeffrey Connors

Be resolved that the quote from H&M paving of \$20,416.00 for paving on Three Island Pond Road be approved as presented.



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In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy  
Abstaining 0 Against 0 Carried.

### **2025 –118 Alicia Scott/Marion McCarthy**

Be resolved that the quote from H&M paving of \$45,936.00 for paving on Kevin Butt Place be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy  
Abstaining 0 Against 0 Carried.

### **2025 –119 Alicia Scott/Jeffrey Connors**

Be resolved that the quote from H&M paving of \$6,124.80 for paving on Sankie's Line be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy  
Abstaining 0 Against 0 Carried.

### **2025 –120 Alicia Scott/Jeffrey Connors**

Be it resolved that the Town Council of Flatrock approve to submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community-Building Funds in the amount of \$92,892.80 Plus HST for Road Upgrading 2025 which includes Grace's Place, Three Island Pond Road, Kevin Butt Place and Sankie's Line.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy  
Abstaining 0 Against 0 Carried.

### **2025 –121 Jeffrey Connors/Marion McCarthy**

Be resolved that the quote from Grand Concourse of \$35,344.66 for the Canal project be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy  
Abstaining 0 Against 0 Carried.

Reviewed the second quarter Budget Report.

Torbay Volunteer Fire Department nothing to report

Northeast Avalon Joint Council Councilor – done for the season

Stewardship Association of Municipalities we need to fill out for the Climate Ready NL Program.

Discussed accessibility to Red Head Park through Kevin Butt Place boulders in place to keep ATV's out will look to see if there's a better solution.



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### New Business:

Terry - Asked for an update on the sand for ball field, we are told we could have by next week.  
Big week coming up with Soiree events.

Jeff – Asked if we got contractor paid for ball field and when will work on Waterman’s Pond start. Grotto storyboard is up looks good. Step by the door to kitchen at Community Center needs painting as well and the stands for mini-splits.

Madonna - asked about the Chalet and whether we have to update on the furnace room. Andrew had a call with the Fire Prevention Officer and the town’s engineers but Fire Prevention Officer got called away.

Andrew- Phase 3 ditching quotes are in.

Alicia – Asked for an update on the having trees removed from ditch coming out of Deer Marsh. We haven’t heard anything back will check on it.  
When are speed bumps being done? Quote has been accepted speed bumps will be installed.

Marion - Soccer is going smoothly. We need new small soccer nets that are more sturdy.

Shirley – Resident called regarding boulders being moved at end of Hickeys lane blocking the trail.

### 2025-122 Alicia Scott/Madonna Connors

Be it resolved that this meeting adjourn and meet again on Monday August 11, 2025, at 6:45 P.M.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber Councilors Jeffrey Connors, Madonna Connors, Alicia Scott and Marion McCarthy

Abstaining 0 Against 0 Carried.

The meeting adjourned at 7:51pm.

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Darrin Thorne  
Mayor

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Shirley Ryan  
Town Clerk