



# Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall  
Tuesday, July 16, 2024

Members Present: Mayor Darrin Thorne  
Deputy Mayor Terry Humber  
Councilor Jeffrey Connors  
Councilor Brian Waterman  
Councilor Michelle Martin (via Zoom)

Chief Administrative Officer Andrew Tobin  
Town Clerk Shirley Ryan

Members Absent: Marion McCarthy  
Kevin Parsons (on Leave of Absence)

Councilor Marion McCarthy requested that the minutes state she was absent due to being involved in the Flatrock and area soccer program.

Mayor Darrin Thorne called the Meeting to Order at 6:47

### 2024 –089 Jeffrey Connors/Brian Waterman

Be it resolved that the Agenda for the Tuesday July 16, 2024, meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

### 2024 – 090 Michelle Martin/Brian Waterman

Be it resolved that the Minutes of the Monday June 17, 2024, meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

### 2024 – 091 Terry Humber/Jeffrey Connors

Be it resolved that the Minutes of the Monday June 21, 2024 meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

Representative from K&P Contracting in attendance to discuss a building lot on Red Head Road and obtaining Crown Land to gain access. Advised that he needs to go through crown lands first they send us a letter once they approve.

List of Permits since June 17, 2024			
19-Jun	addition to garage	1857	24 Deer Marsh Place
21-Jun	Fence Permit	1858	4 Jack's Place
05-Jul	Occupancy	1859	1 Emma's Place



## **Town of Flatrock**

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall  
Tuesday, July 16, 2024

Page 2

### **2024 – 092 Jeffrey Connors/Brian Waterman**

Be it resolved that the Town Council of Flatrock conditionally approve the application for an Accessory Building at 4 Da's Place and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

Request from Applicant of Fisherman's Centre was deferred until we obtain more information.

Reviewed engineering for 5 lot sub-division on Pouch Cove Highway, all looks good to move forward.

Reviewed engineering for Medalsis Pond Road extension, waiting for feedback from Town's engineer. Will need a stop sign installed once road is opened.

### **2024 – 093 Jeffrey Connors/Terry Humber**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single-family residence at 43-45 Hubert's Place and that it be built within the Town of Flatrock Regulations

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

### **2024 – 094 Jeffrey Connors/Brian Waterman**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single-family residence at 47-49 Hubert's Place and that it be built within the Town of Flatrock Regulations

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

### **2024 – 095 Jeffrey Connors/Terry Humber**

Be it resolved that the Town Council of Flatrock reviewed the Field observation report for Laila's Road (Emma's Place) and made a motion to take over the road.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

### **2024 – 096 Jeffrey Connors/Brian Waterman**

Be it resolved that the Town Council of Flatrock conditionally approve the application for an Accessory Building at 3 Wildberry Ridge and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

### **2024 – 097 Jeffrey Connors/Terry Humber**



## **Town of Flatrock**

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall  
Tuesday, July 16, 2024

Page 3

Be it resolved that the Town Council of Flatrock conditionally approve the application for an Accessory Building at 21 Avalia Drive and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

Application for changing 264 Pouch Cove Highway to a 4 unit apartment deferred until two week advertising period is completed.

### **2024 – 098 Jeffrey Connors/Michelle Martin**

Be it resolved that the list of invoices be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

Review of the quarterly budget report.

Reviewed the Public consultation of the Bauline Municipal Plan and Development Regulations 2024. No issues

Torbay Volunteer Fire Department Report from Councilor Michelle Martin.

Northeast Avalon Joint Council report from Councilor Michelle Martin.

### **2024 – 099 Jeffrey Connors/Terry Humber**

Be it resolved that the Town Council of Flatrock approve to donate \$250 to the annual Kev Butt Mixed Softball Tournament.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.

Northeast Minor Softball Association request for Red Head Field rental. Will rent for half the usual price for the upcoming Tournament being held July 19-21, 2024.

Discussion of Jack Byrne arena and potential upcoming costs.

Discussion about Grotto signage, will order signs for entrance.

Review of Council meeting schedule.

### **2024-100 Brian Waterman/Jeffrey Connors**

Be it resolved that this meeting adjourn and meet again on Monday August 12, 2024, at 6:45 P.M.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Jeffrey Connors, Michelle Martin, and Brian Waterman.

Abstaining 0 Against 0 Carried.



## **Town of Flatrock**

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall  
Tuesday, July 16, 2024

Page 4

Meeting adjourned at 7:40pm.

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Darrin Thorne  
Mayor

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Shirley Ryan  
Town Clerk