



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall
Monday April 6, 2026.

Members Present: Mayor Jeffrey Connors
Deputy Mayor Brian Waterman
Councilor Susan Arns
Councilor Madonna Connors
Councilor Alicia Scott

Chief Administrative Officer Andrew Tobin
Recreation & Facilities Manager Stephanie Murray

Absent: Councilor Marion McCarthy
Councilor Jeffrey Martin
Town Clerk Shirley Ryan

Mayor Jeffrey Connors called the Meeting to Order at 6:45pm.

2026 –048 Susan Arns/Madonna Connors

Be it resolved that the Agenda for April 6, 2026, meeting of Flatrock Town Council be adopted as presented with additions under business: a. Northeast Minor Hockey Association request for banquet space b. Flatrock Sports Hall of Fame.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott.

Abstaining 0 Against 0 Carried.

2026 –049 Brian Waterman/Madonna Connors

Be it resolved the minutes for meeting March 23, 2026, Flatrock Town Council be adopted as presented.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott.

Abstaining 0 Against 0 Carried.

Mayor Connors signed the proclamation for National Volunteer Week April 19-23, 2026.

List of Permits since March 9, 2026			
Date	Type of Permit	Permit Number	Address
26-Mar	Renovation	1907 (renewal)	42 Three Island Pond Rd
27-Mar	Renovations	1843 (renewal)	13 Edwards Place
27-Mar	Accessory Building	2063	19 Margdel (lot 4)
31-Mar	Special Events	2064	5 Old Flatrock Road

2026 –050 Alicia Scott/Brian Waterman

Be it resolved that the list of invoices be approved as presented.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott.

Abstaining 0 Against 0 Carried.

Work order log reviewed.



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2026 Summer Camp discussed. Six-week program runs from June 29 to August 7, registration takes place for residents on May 5 at 10:00am through the Town's eServices platform. Flatrock/Pouch Cove/Bauline are hosting the 2026 Killick Coast Games from August 16-20, staff will need time to prepare the facility and grounds for the games.

Torbay Volunteer Fire Department update

- Meeting tonight after Council meeting
- New Full time Fire Chief started today.
- New lockers are installed at Flatrock Station.
- Contractor coming to look at epoxy for the Fire Hall floors.
- Paint can be completed by Public Works Staff once floors are completed.

Northeast Avalon Joint Council meeting upcoming.

2026 –051 Brian Waterman/Susan Arns

Be it resolved that Council approve the use of the Flatrock Community Center for the year end banquet for Northeast Minor Hockey Association.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott.

Abstaining 0 Against 0 Carried.

2026 Flatrock Sports Hall of Fame discussed. A committee will be established. Nominations accepted until May 15, 2026. Discussed moving the plaques upstairs in the hallway of the Flatrock Community Center in the future.

2026 –052 Madonna Connors/Alicia Scott

Be it resolved that council approve a \$50 donation to the Youth National Bowling Championship for travel to provincial tournament in Winnipeg. As per donation policy, resident playing on the team.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott.

Abstaining 0 Against 0 Carried.

2026 –053 Alicia Scott/Brian Waterman

Be it resolved that council approve a \$50 donation to the Junior National Karate Championship for travel to provincial tournament in Edmonton. As per donation policy, resident on the team.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott.

Abstaining 0 Against 0 Carried.

Letter discussed regarding campers on Old Flatrock Road. CAO will check the town plan and reach out to Town Lawyer. Will contact Guarda to do a ground check.

2026 –054 Alicia Scott/Madonna Connors

Be it resolved that council appoint Stewart McKelvey as Town Lawyer to advise and manage any current and future legal matters.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Alicia Scott.

Abstaining 0 Against 0 Carried.



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New Business:

Madonna:

- Waiting to speak with Stewardship Association of Municipalities regarding Council presentation.

Brian:

- Grotto Committee meeting this week, spoke about Memorandum of Understanding between Council and the Committee, currently it is with the Lawyer.
- Great snow clearing efforts with the snow storm this past weekend.

Alicia:

- Vehicle policy signed.
- Any information regarding ditching on Red Head Road.
- Residents of Admirals Grove concerned with mess at the Garage operating on Pouch Cove Highway.

Stephanie:

- Camp registration will take place May 5.
- Volunteer appreciation night is April 23 at 7pm at the FCC.
- Breakfast with the Easter Bunny went smoothly. Thanks to Recreation, Council and 50+ volunteers who helped.

Andrew:

- Evaluations forms to be completed for training.
- Town Managers in area are discussing municipal garbage partnership.
- Fuse box in 2017 GMC is gone, currently at the garage waiting on replacement.

Jeff Connors:

- Breakfast with Easter Bunny was great. Thank you to the recreation and 50+ volunteers, and Stephanie and Madison for the preparation and set up.
- Tenders for garage and pickle ball court need to go out to the public.

2026-055 Susan Arns/Madonna Connors

Be it resolved that this meeting adjourns and meet again on April 21, 2026, at 6:45 P.M.

The meeting was adjourned at 7:51 pm.

Jeffrey Connors
Mayor

Stephanie Murray
Recreation & Facilities Manager