



Town of Flatrock

Minutes of a Regular Meeting of Town Council held at the Flatrock Town Hall
Monday April 21, 2026.

Members Present: Mayor Jeffrey Connors (Via Phone)
Deputy Mayor Brian Waterman
Councilor Susan Arns
Councilor Madonna Connors
Councilor Jeffrey Martin
Councilor Alicia Scott
Councilor Marion McCarthy

Chief Administrative Officer Andrew Tobin
Town Clerk Shirley Ryan
Recreation & Facilities Manager Stephanie Murray

Absent:

Deputy Mayor Brian Waterman called the Meeting to Order at 6:44pm.

2026 –056 Madonna Connors/Marion McCarthy

Be it resolved that the Agenda for April 21, 2026, meeting of Flatrock Town Council be adopted as presented, In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Jeffrey Martin and Alicia Scott.
Abstaining 0 Against 0 Carried.

2026 –057 Madonna Connors/Marion McCarthy

Be it resolved the minutes for meeting April 6, 2026, Flatrock Town Council be adopted as presented. In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Jeffrey Martin and Alicia Scott.
Abstaining 0 Against 0 Carried.

Deputy Mayor Waterman signed the proclamation for World Ovarian Cancer Day on May 8, 2026.

List of Permits since April 6, 2026			
Date	Type of Permit	Permit Number	Address
13-Apr	Footing permit	2065	3 Emma's Place
15-Apr	residence	2066	10 Haley's Place
16-Apr	Residence	2067	89 Medalsis Pond Road
17-Apr	Residence	2068	Lot 4 Emma's Place
17-Apr	Accessory Building	1988 (renewal)	20 Deer Marsh Place

2026 –058 Alicia Scott/Jeffrey Martin

Be it resolved that the List of Permits since April 6, 2026, be accepted as presented. In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Jeffrey Martin and Alicia Scott.
Abstaining 0 Against 0 Carried.



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2026 –059 Alicia Scott/Madonna Connors

Be it resolved that the Subdivision of Land on 570A Windgap Road be approved.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Jeffrey Martin and Alicia Scott.

Abstaining 0 Against 0 Carried.

The parking plan for Fisherman's Center be deferred until we get conformation from DFO.

2026 –060 Alicia Scott/Madonna Connors

Be it resolved that the list of invoices be approved as presented.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Jeffrey Martin and Alicia Scott.

Abstaining 0 Against 0 Carried.

Work order log reviewed.

Torbay Volunteer Fire Department update

- Fulltime Chief started April 6, 2026 all going well.
- New lockers are installed at Flatrock Station.
- Contractor will start epoxy floors for the Fire Hall end of May. Trucks will have to be parked outside for a few days, will have security onsite during install.
- Grant approved for risk assessment.
- Have sprinkler kit for wildfires to protect homes.
- Torbay working on new Emergency Plan, once adopted the Town of Flatrock will adopt.
- Looking at changing meetings to committee meetings.

Northeast Avalon Joint Council meeting cancelled.

Stewardship Association of Municipalities:

- Spring AGM May 29th and 30th all council and staff are welcome to register.
- Waiting on scheduling to book in a meeting.

Minor Softball request for Ballfield approved for Tuesday, Wednesday and Thursday evenings. Monday evenings not approved.

7:04 Deputy Mayor Brian Waterman stepped out of meeting due to conflict of interest on next 2 issues, as he is Chair of Our Lady of Lourdes Grotto Committee.

7:04 Councilor Susan Arns chaired the meeting

2026 –061 Alicia Scott/Marion McCarthy

Be it resolved that Council approve the Agreement from Our Lady of Lourdes Grotto Corporation.

In Favor Mayor Jeffrey Connors, Councilors Susan Arns, Madonna Connors, Jeffrey Martin and Alicia Scott.

Abstaining 1 Against 0 Carried.



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Request from resident for a Plaque to be removed from the Grotto deferred to the Our Lady of Lourdes Grotto Committee.

7:06 Deputy Mayor Brian Waterman returned to seat and resumed chairing the meeting.

Letter from Government of Newfoundland and Labrador re: 2026 Municipal Budget Submission Form was reviewed.

New Business:

Madonna:

- Asked if there was any update on the Camper issue.

Andrew:

- PMA Conference in Gander was good

Marion:

- Soccer registration went well, 300 children registered.
- In process of setting up teams now, have new volunteers hopefully will be taking over next year.

Shirley:

- PMA Conference went well, made a good connection that can hopefully help with Grotto restoration.

Brian:

- Grand Concourse was down installing a new bench, was able to get them to clean out the river for a good price.
- NEAJ meeting was cancelled.
- going to do something later for Hall of Fame Night.

Jeff Connors:

- We had a quick response from Department of Highways getting Culvert cleaned out across from Canal.
- Tenders for garage and pickle ball court need to go out to the public.

Stephanie:

- Had a meeting this morning for Killick Coast Games, will be putting out a call for volunteers.
- We have had an overwhelming response to our student summer jobs working through the applications.
- Camp registration day is May 5th, only doing 6 weeks this year as we are hosting Killick Coast Games.
- We have a good number of student grants this year.
- We need to think about outlook for the Museum, it needs to be organized and planned .
- Volunteer Social is Thursday night; we are hosting the Chief McGrath award this year.

2026-062 Susan Arns/Madonna Connors

Be it resolved that this meeting adjourns and meet again on May 4, 2026, at 6:45 P.M.

In Favor Mayor Jeffrey Connors, Deputy Mayor Brian Waterman, Councilors Susan Arns, Madonna Connors, Jeffrey Martin and Alicia Scott.

Abstaining 0 Against 0 Carried.



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The meeting was adjourned at 7:24 pm.

Brian Waterman
Deputy Mayor

Shirley Ryan
Town Clerk