



# Town of Flatrock

Minutes of a Regular Meeting of Council held at the Flatrock Community Centre  
Monday, June 15, 2020

Members Present: Mayor Darrin Thorne  
Deputy Mayor Terry Humber  
Councilor Marion McCarthy  
Councilor Michelle Martin  
Councilor Anthony Grace  
Councilor Corrina Martin  
Councilor Jeffrey Connors

Acting Town Clerk/Finance and Administration Officer Andrew Tobin  
Assistant Town Clerk/Community Services Coordinator Stephanie Murry

Mayor Thorne called the Meeting to Order at 6:30 P.M.

## **2020 – 093 Michelle Martin/ Corrina Martin**

Be it resolved that the Agenda for the Monday, June 15, 2020 meeting of Flatrock Town Council be adopted as presented with the addition of an accessory building applications for 18 Avalia Drive and a 1 Da's Place.  
All in favor. Carried.

## **2020 – 094 Marion McCarthy/Anthony Grace**

Be it resolved that the Minutes of the Monday, June 1, 2020 meeting of Flatrock Town Council be adopted as presented.  
All in favor. Carried.

## **Business Arising from Minutes:**

The Acting Town Clerk/Finance and Administration Officer spoke to neighboring Towns and several organizations regarding Asset Management. He will be working with CBCL Ltd. to develop a proposal to fulfill the Town's needs.

## **Committee Reports:**

### **Planning:**

## **2020 – 095 Anthony Grace/ Terry Humber**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single-family residence at 35 Kevin Butt Place in accordance with the Town of Flatrock Regulations.  
All in favor. Carried.

## **2020 – 096 Terry Humber/ Corinna Martin**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single-family residence at 32 Kevin Butt Place in accordance with the Town of Flatrock Regulations.  
All in favor. Carried.



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### **2020 – 097 Terry Humber/ Jeff Connors**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a garage at 32 Kevin Butt Place pending that the foundation of house is erected in accordance with the Town of Flatrock Regulations. All in favor. Carried.

The application for a garage at 48 Windgap Road was deferred until more clarification is received.

### **2020 - 098 Anthony Grace/ Terry Humber**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a garage at 60 Power's Lane in accordance with the Town of Flatrock Regulations. All in favor. Carried.

A business was proposed at 148 Red Head Road which has falls under discretionary use. Council deferred and asked for comments from the public.

### **2020 - 099 Anthony Grace/ Corinna Martin**

Be it resolved that the Town Council of Flatrock declares that permits for chicken coops under 60sqft and greenhouses under 100 sq ft can be issued over the counter by the staff. All in favor. Carried.

A right of way next to 592 Pouch Cove Highway was discussed. Council awaits further development of the easement.

### **2020 - 100 Anthony Grace/ Marion McCarthy**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a garage at 70 Power's Lane in accordance with the Town of Flatrock Regulations. All in favor. Carried.

### **2020 – 101 Terry Humber/ Corinna Martin**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single-family residence at 4 Jesse's Place in accordance with the Town of Flatrock Regulations. All in favor. Carried.

### **2020 – 102 Anthony Grace/ Corinna Martin**

Be it resolved that the Town Council of Flatrock conditionally approve the application for a garage at 18 Avalia Drive in accordance with the Town of Flatrock Regulations. All in favor. Carried.

### **2020 – 103 Terry Humber/ Anthony Grace**

Be it resolved that the Town Council of Flatrock declines the application for a garage at 1 Da's Place, due to the placement of the garage. All in favor. Carried.



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## **Correspondence:**

An email was sent regarding lawn damage at 5 Medalsis Pond Road, this was deferred for council to visit the property.

A letter regarding reviving the Big River Trail was discussed. Council will look at putting a plan in place for next year.

### **2020 – 104 Michelle Martin/ Corinna Martin**

Be it resolved that the Town Council of Flatrock waives business fees for youth age 12-29 who wish to start and run their own summer business in Flatrock.

All in favor. Carried.

A request for donation was made by Adventures Unknown. Council asked him to resubmit the request in October for the 2021 budget.

Mayor Thorne proclaimed that June is Pride Month

Mayor Thorne proclaimed that June 24, 2020 is Municipal Awareness Day.

A letter from the Jack Byrne Arena regarding applying for the Canadian Emergency Business Account funding was tabled.

### **2020 – 105 Terry Humber/ Jeff Connors**

Be it resolved that the Town Council of Flatrock is in favor of the Jack Byrne Arena regarding applying for the Canadian Emergency Business Account funding.

All in favor. Carried.

A letter from the Jack Byrne Arena regarding a meeting for the new lease agreement was tabled. Mayor Thorne, and Andrew Tobin will attend.

A letter regarding the COVID-19 Alert Level 3 and how it applies to Municipalities was tabled.

## **Finances:**

### **2020 – 106 Terry Humber/ Marion McCarthy**

Be it resolved that the invoices and finances be approved as presented.

All in favor. Carried.

## **Other Business**



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The owner of the garage on Pouch Cove Highway will be asked to attend the next council meeting

Information on ATV safety will be sent out to residents

Work on the back road was completed

The caution tape on the playground on Admiral's Grove Road was removed. Staff will replace it asap.  
The contractor portion of the Chalet is getting close to completed. Town staff is getting ready to complete their portion.

### **2020 – 107 Michelle Martin/ Corrina Martin**

Be it resolved that this meeting do now adjourn to meet again on June 29, 2020 at 6:30 P.M.  
All in favor. Carried.

Meeting adjourned at 8:48pm.

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Darrin Thorne  
Mayor

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Andrew Tobin  
Acting Town Clerk