

Members Present: Mayor Darrin Thorne  
Councilor Marion McCarthy  
Councilor Michelle Martin  
Councilor Paul Burton  
Councilor Catherine Houlihan  
Councilor Terry Humber

Town Clerk Dianne Stamp  
Financial Clerk Andrew Tobin

Deputy Mayor Anthony Grace was absent.

Mayor Thorne called the Meeting to Order at 8 P.M.

2014 – 011 Paul Burton/Michelle Martin

Be it resolved that the Agenda for the January 20, 2014 meeting of Flatrock Town Council be adopted as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 012 Terry Humber/Marion McCarthy

Be it resolved that the Minutes of the January 6, 2014 meeting of Flatrock Town Council be adopted as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Bridie Woodfine and George Stacey were in attendance regarding the flood plains of Flatrock in relation to Adams Place. Town Staff will monitor any problem areas.

MHA Kevin Parsons arrived 8:05 pm. Letter to award the contract for the community center will be going to Gibbons and Snow from Municipal Affairs and then to the contractor this week.

2014 – 013 Paul Burton/Terry Humber

Be it resolved that the Town Council of Flatrock do make a motion to revise the motion 2013 – 217 Paul Burton/Terry Humber in December 9, 2013 minutes from audit of 2014 financial statements to audit of 2013 financial statements for the Town of Flatrock. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Municipal Assessment Appeal Commissioner deferred, waiting to hear from Tom Strickland.

Letter sent to Resident on Hubert's Place regarding snow issues.

Town of Flatrock will not be ordering compost bins this year, still have bins available.

School bus update for Red Head Road from Councilor Paul Burton.

Engineering proposals, waiting for more information from Kavanagh Associates.

2014 – 014 Terry Humber/Catherine Houlihan

Be it resolved that the Town Council of Flatrock conditionally approve the application from Shannon Stagg for a residence at Lot 3.16 Admiral's Grove and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Application from Jeff Cook for Lot 2 Pouch Cove Highway is declined by Council as Tony Kelly of Service NL stated on August 6, 2013 that the lot is not suitable for residential development.

Letter from Krista Rebello regarding wetlands and Admiral's Rock Inc. Phase 3.

2014 – 015 Paul Burton/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application from Admiral's Rock Inc. for a residence at Lot 3.05 Admiral's Grove and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 016 Terry Humber/Catherine Houlihan

Be it resolved that the Town Council of Flatrock do make a motion to renew the concept plan for the development of Lot 1 on Hawkins Landing due to expire February 28, 2014 and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Letter from Crown Lands extending the freeze until rezoning is completed by 61279 Newfoundland and Labrador on Windgap Road Development.

Councilor Michelle Martin reported on ICSP [Integrated Community Sustainability Plan] meeting she attended in Bauline. Next meeting will be hosted in Flatrock on February 4.

2014 – 017 Terry Humber/Michelle Martin

Be it resolved that the Town Council of Flatrock do make a motion that the office operations hours that are now 8:30 am to 4:30 pm Monday to Friday will change to 8:30 am to 4:15 pm effective February 1, 2014. Door closes at 4:15 pm. Office does not close for lunch. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 018 Paul Burton/Catherine

Be it resolved that the Town Council of Flatrock do make a motion to follow the Provincial Government summer hours as follows: The Town of Flatrock will reduce work hours by 30 minutes per day during the summer months. Summer Hours are effective from the second Monday of June to the second Friday of September each year. The door will close at 4 pm. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Morey's Place was discussed as having water issues. Grace's Place and Jesse's Place were discussed as having culverts damaged. To be followed up in the spring.

MHA Kevin Parsons invitation to dinner at Murray's Pond [at no charge to town] will be attended by Mayor Darrin Thorne and Councilors Marion McCarthy, Michelle Martin and Paul Burton.

Jeff Sheehan and Tanya Malone's request for a street light on Admiral's Grove was discussed, check with Newfoundland Power on wattage of existing pole light.

Home Town Heroes Award Program 2014, more information needed to discuss this.

2014 – 019 Paul Burton/Catherine Houlihan

Be it resolved that the invoices and finances be approved as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Councilor Marion McCarthy discussed request from recreation to add an event calendar on the town website. The website is at full capacity and an event calendar can not be added at this time.

Councilor Michelle Martin attended the Torbay Volunteer Fire Department meeting in January at Torbay.

Councilor Catherine Houlihan attended the NEAJC [North East Avalon Joint Council] meeting, Flatrock will host the meeting on Wednesday, November 3, 2014.

Town of Flatrock emergency Plan update is to be discussed at next meeting, Sgt. Jim MacDonald the Town of Flatrock coordinator will attend the Council Meeting on Monday, February 03, 2014.

2014 –020 Paul Burton/Michelle Martin

Be it resolved that this meeting do now adjourn to meet again on February 3, 2014 at 8:00 P.M. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Meeting adjourned at 9:55 pm.

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Darrin Thorne  
Mayor

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Dianne Stamp  
Town Clerk