

Members Present: Mayor Darrin Thorne  
Deputy Mayor Anthony Grace  
Councilor Marion McCarthy  
Councilor Michelle Martin  
Councilor Paul Burton  
Councilor Catherine Houlihan  
Councilor Terry Humber

Town Clerk Dianne Stamp  
Financial Clerk Andrew Tobin

Mayor Thorne called the Meeting to Order at 8 P.M.

2014 – 021 Anthony Grace/Catherine Houlihan

Be it resolved that the Agenda for the February 3, 2014 meeting of Flatrock Town Council be adopted with correspondence regarding Todd Robbins, Medalsis Pond Road and a request for a donation from Chris Coady added to the agenda. In Favor Mayor Darrin Thorne, Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 022 Paul Burton/Marion McCarthy

Be it resolved that the Minutes of the January 20, 2014 meeting of Flatrock Town Council be adopted with the following change: on page two ‘Letter from Krista Rebello regarding wetlands and Admiral’s Rock Inc. Phase 3’ should say “Krista Rebello, Environmental Engineer, Dept. of Environment and Conversation”. In Favor Mayor Darrin Thorne, Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Jim MacDonald was in attendance to discuss with Council the updating of the Town of Flatrock Emergency Plan.

Update on flood plains for Town of Flatrock, town will do a list of roads with water issues to keep a priority list in place to monitor. Town will check culverts and decide if any culverts will need to be replaced with larger culverts.

2014 – 023 Michelle Martin/Anthony Grace

Be it resolved that the Town Council of Flatrock do make a Resolution of Council to appoint Mr. Tom Strickland as Assessment Review Commissioner for 2014 for the Town of Flatrock. In Favor Mayor Darrin Thorne, Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Minutes of a Regular Meeting of Town Council of Flatrock held at the Town Hall,  
Monday, February 3, 2014. Page 2

Information received from Kavanagh and Associates [RV Anderson] and Tract Consulting regarding request from town for engineering costs. The town will remain with Kavanagh and Associates [RV Anderson] and a breakdown of costs was provided.

The ICSP [Integrated Community Sustainability Plan] Committee is inquiring into a lawyer that would work with the towns of Flatrock, Pouch Cove and Bauline on any legal questions. The Town Council of Flatrock agrees with the ICSP Committee working on behalf of the three towns to obtain information on this matter. All Municipalities do have access to a lawyer for general questions over the phone through Municipalities Newfoundland and Labrador, at no cost to each town.

The Town of Flatrock received refusal letters from Service NL for 623 Windgap Road and 1 – 3 Parsons Place stating the sites are unsuitable for residential lot development.

Request regarding house for Todd Robbins, Mr. Robbins must build on a public maintained road – Medalsis Pond Road.

Update on Flatrock Community Center – bonds are being set in place and a safety assessment will be done on Tuesday.

Update on new town municipal garage – request for funding gone to Municipal Affairs.

Applications for funding for Canada Student Summer Jobs are sent. Council is waiting to hear if any funding approved for town.

Rock climbing on the Beamer was discussed by Council. More information required by Council.

Council discussed the safe disposal of discarded hypodermic needles. More information required by Council.

Snowfest ceremonies – Mayor Darrin Thorne may be able to attend. Deputy Mayor Anthony Grace will attend.

Killick Coast Games start date of July 27 was discussed as this date coincides with the Flatrock Soiree.

ICSP [Integrated Community Sustainability Plan] was hosted by Town of Flatrock on Tuesday, February 4. Special Guests were Sgt. Sean Ennis and Inspector Joe Boland. Traffic concerns in the towns of Bauline, Flatrock and Pouch Cove were discussed.

Invitation to the opening of the RNC [Royal Newfoundland Constabulary] new headquarters was received. Mayor Thorne will attend.

Take Charge business efficiency program on Thursday, February 6 at Geo Center.

A copy of Eastern Health President's Report 2012 – 2013 was received.

Letter received from MHA Steve Kent regarding North East Avalon regional planning project. Flatrock Council agreed to be involved in the NEAR Plan Project.

Letter received regarding changes to slow moving vehicles [vehicles not capable of attaining and sustaining a speed of 80 km/hr] under the Highway Traffic Act. Effective March 10, 2014 slow moving vehicles will not be permitted to operate on highways with a posted speed limit of 'greater than' 80 km/hr.

Request for donation for two players on local hockey team, more information required.

2014 – 024 Paul Burton/Michelle Martin

Be it resolved that the Town Council of Flatrock do make a motion to donate \$100.00 to Chris Coady towards his expenses representing Canada and Newfoundland at the Pan – American Karate Championships in Lima, Peru in August 2014. In Favor Mayor Darrin Thorne, Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Email from Mrs. Mary Parsons of Pouch Cove Highway with concerns about her well in relation to the approval of building lots near her property. All lots go to Service NL for approval and a water assessment is done on any properties with five or more lots.

Municipalities NL [MNL] Convention to be held at Capital Hotel on March 21/22. Councilor Michelle Martin will attend. Councilor Catherine Houlihan may attend.

Financial Clerk Andrew Tobin will attend [PMA] Professional Municipal Administrators training at the Holiday Inn on Friday, February 7, 2014.

2014 – 025 Anthony Grace/Paul Burton

Be it resolved that the invoices and finances be approved as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Report from Councilor Michelle Martin regarding Torbay Volunteer Fire Department meeting she attended. TVFD will be celebrating 40 years of service in 2014.

All Councilors were asked to write their goals and objectives for the next Council Meeting.

2014 –026 Terry Humber/Catherine Houlihan

Be it resolved that this meeting do now adjourn to meet again on February 17, 2014 at 8:00 P.M. In Favor Mayor Darrin Thorne, Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Meeting adjourned at 10:00 pm.

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Darrin Thorne  
Mayor

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Dianne Stamp  
Town Clerk