



Town of Flatrock

Minutes of a Regular Meeting of Council Via Video Conference due to COVID-19
Tuesday, April 21, 2020

Members Present: Mayor Darrin Thorne
Deputy Mayor Terry Humber
Councilor Marion McCarthy
Councilor Michelle Martin
Councilor Anthony Grace
Councilor Corrina Martin
Finance and Administration Officer Andrew Tobin
Assistant Town Clerk/Community Services Coordinator Stephanie Murray

Members Absent: Town Clerk Dianne Stamp
Councilor Jeffrey Connors

Mayor Thorne called the Meeting to Order at 6:30 P.M.

2020 – 042 – Terry Humber/Michelle Martin

Be it resolved that the Agenda for the Tuesday April 21, 2020 meeting of Flatrock Town Council be adopted as presented, with the addition of review of stage two Jack's Place Subdivision.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.

2020 – 043 Terry Humber/Marion McCarthy

Be it resolved that the Minutes of the Monday, March 23, 2020 meeting of Flatrock Town Council be adopted as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.

2020 – 044 Anthony Grace/Marion McCarthy

Be it resolved that the Town Council of Flatrock deny the application for development at 19 Admiral's View Road as it does not meet the Rural Residential zoning requirements outlined in the Town Plan.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.

2020 – 045 Anthony Grace/Terry Humber

Be it resolved that the Town Council of Flatrock conditionally approve the application for an 8x12 accessory building at 15 Medalsis Meadow Mews and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.

2020 – 046 Marion McCarthy/Corrina Martin



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Be it resolved that the Town Council of Flatrock conditionally approve the application for an 30x30 accessory building at 95 Deer Marsh Road and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.

2020 – 047 Anthony Grace/Terry Humber

Be it resolved that the Town Council of Flatrock conditionally approve the application for an 16x8 accessory building at 557 Pouch Cove Highway and that it be built within the Town of Flatrock Regulations.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried

A letter was received from CBCL Ltd. regarding the new subdivision off Jack's Place. The developer had concerns on two issues. Council has advised that they will ask CBCL for clarity.

Municipal Buildings remaining closed to the public due to the COVID-19 pandemic. Public Parks and green spaces also closed. Signage has been posted.

A second mailout information card regarding COVID-19 sent out to residents. Town to also send out information for proper walking/running etiquette, for example, pass practicing physical distancing (2m), let the person know you are approaching, and when possible walk in a clockwise direction.

ECTA Annual Status Update Report – For Information Only.

2020 – 048 Anthony Grace/Terry Humber

Be it resolved that the Town Council of Flatrock approve Orkin Canada to install hand sanitizer stations at five Municipal Buildings.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.

Letter from Department of Municipal Affairs and Environment regarding Municipal concerns during COVID-19.

Letter from Department of Municipal Affairs and Environment regarding Municipal State of Emergency during COVID-19.

Circular from Department of Municipal Affairs and Environment regarding Municipal Council meetings during Covid-19.

2020 – 049 Terry Humber/Marion McCarthy

Be it resolved that the invoices and finances be approved as presented.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.



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Council to discuss Town Office Cleaning, obtain quotes.

2020 – 050 Michelle Martin/ Corrina Martin

Be it resolved that this meeting do now adjourn to meet again on Monday, May 4, 2020 at 6:30 P.M.

In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Anthony Grace, Corrina Martin.

Abstaining 0 Against 0 Carried.

Meeting adjourned at 7:09pm.

Darrin Thorne
Mayor

Stephanie Murray
Asst Town Clerk/Community Services