



Town of Flatrock

Minutes of a Regular Meeting of Council held at the Town Hall, Monday, June 18, 2018 Page 1

Members Present: Mayor Darrin Thorne
Councilor Marion McCarthy
Councilor Michelle Martin
Councilor Robert Schmiedendorf
Councilor Anthony Grace
Councilor Corrina Martin

Town Clerk Dianne Stamp
Finance and Administration Officer Andrew Tobin

Members Absent: Deputy Mayor Terry Humber

Councilor Michelle Martin arrived 6:42 pm.

Mayor Thorne called the Meeting to Order at 6:30 P.M.

2018 – 096 Anthony Grace/Marion McCarthy

Be it resolved that the Agenda for the Monday, June 18, 2018 meeting of Flatrock Town Council be adopted as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

2018 – 097 Robert Schmiedendorf/Anthony Grace

Be it resolved that the Minutes of the Monday, June 4, 2018 meeting of Flatrock Town Council be adopted as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Robert Schmiedendorf, Michelle Martin, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

Town Council of Flatrock discussed civic numbers for houses and options to have residents install civic numbers on their homes for fire and emergency services. Council will send a reminder to residents in next newsletter regarding this concern.

Dog Complaint regarding dogs at 339 Pouch Cove Highway was discussed. The person with the concerns is welcome to attend any Council meeting and send concerns in writing.

A member of Council will attend Holy Trinity High School and present the Mary Russell Award on June 28.

Extension to change in the height of shed at 497 Windgap Road was discussed.

Councilor Michelle Martin arrived at 6:42 pm.

2018 – 098 Anthony Grace/Robert Schmiedendorf

The Town Council of Flatrock do make a motion to rescind the motion 2018 – 077 made by Councilor Robert Schmiedendorf and seconded by Councilor Anthony Grace to conditionally approve the application for a shed at 497 Windgap Road as approved at the Regular Meeting of Council held Tuesday, May 22, 2018. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.



Town of Flatrock

Minutes of a Regular Meeting of Council held at the Town Hall, Monday, June 18, 2018 Page 2

2018 – 099 Anthony Grace/Corrina Martin

Be it resolved that the Town Council of Flatrock conditionally approve the application for a shed at 497 Windgap Road with a change in the height and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

Request to add a second access to property 38 Deer Marsh Road from Joe's Place. Council gave permission for a twenty – four inch plastic culvert to be installed from Joe's Place and the culvert be rocked up on the sides.

2018 – 100 Michelle Martin/Corrina Martin

Be it resolved to accept cost – shared funding as outlined in the Municipal Affairs and Environment project approval letter dated May 30, 2018 to complete Small Communities Fund, Red Head Recreation Complex Upgrades [Project number 17- SCF – 19 00100] for \$605,000.00. Town of Flatrock agrees to provide \$219,454.00 in funding for this project and authorizes the Mayor Darrin Thorne and Town Clerk Dianne Stamp to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Flatrock. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

2018 – 101 Anthony Grace/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application for an extension to garage at 5 Power's Lane and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

2018 – 102 Robert Schmiedendorf/ Anthony Grace

Be it resolved that the Town Council of Flatrock conditionally approve the application for an extension to garage at 145 Pouch Cove Highway and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

An amendment to the Town of Flatrock Municipal Plan and Development Regulations stating Accessory Buildings can be 1200 square feet for one building on building lots $\frac{3}{4}$ acre or larger was discussed.

2018 – 103 Michelle Martin/Robert Schmiedendorf

Be it resolved that the 2018 Tax Recovery Summary be approved as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

Report from Finance and Administration Officer Andrew Tobin from PMA Professional Municipal Administrators Conference and Annual General meeting he attended in Corner Brook June 6 to 8, 2018.

Report regarding meeting at Flatrock Town Hall with Municipal Affairs Analyst from Municipal Affairs and Environment with Town Clerk and Finance/Administration Officer May 16 – 17, 2018.



Town of Flatrock

Minutes of a Regular Meeting of Council held at the Town Hall, Monday, June 18, 2018 Page 3

2018 – 104 Robert Schmiedendorf/Anthony Grace

Be it resolved that the safety inspection estimate from Nelson's Fleet Service for repair work on the Freightliner Dump Truck in the amount of \$4988.20 be approved as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

Councilor Michelle Martin discussed a possible Fire and Life Safety Inspection Report for Commercial buildings.

Flatrock Recreation Committee update on membership. Two members resigned their positions.

Flatrock Fifty Plus Fun Club Lease Agreement with the Town of Flatrock regarding use of the Flatrock Community Center upstairs was discussed. Lease Agreement is with lawyer.

Concerns from residents on Back Road regarding speeding and speed bumps. Speed bump already installed and speed sign to be installed. Signage will be added at both ends of Back Road stating that 5 tonne is the maximum weight of large trucks permitted on Back Road.

2018 – 105 Marion McCarthy/Corrina Martin

Be it resolved that the Town Council of Flatrock do make a motion for Approval to Borrow from RBC Royal Bank of Canada to complete Small Communities Fund, Red Head Recreation Complex Upgrades [Project number 17- SCF – 19 00100] for \$219,454.00 for ten years with a floating rate of RBP Royal Bank Prime Rate plus 1% in funding for this project. Included in this motion is Approval to Borrow from RBC Royal Bank of Canada for HST portion of \$56,365 for 12 months with a floating rate of RBP Royal Bank Prime Rate plus 1% in funding for the Red Head Recreation Complex Upgrades [Project number 17- SCF – 19 00100]. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

2018 – 106 Robert Schmiedendorf/Corrina Martin

Be it resolved that the invoices and finances be approved as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

2018 – 107 Anthony Grace/Michelle Martin

Be it resolved that the Draft Financial Statements for 2017 provided by Auditor be approved as presented. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

Environment Day June 16, 2018 was a great success. Thank you to all the volunteers who came out to clean up garbage from the sides of the roads.

Councilor Corrina Martin attended the NEAJC North East Avalon Joint Council meeting June 13 at Paradise and also a Presentation June 14 regarding Cannabis and Municipalities at Jack Byrne Regional Sport and Entertainment Center.

Next Council meeting scheduled Tuesday, July 3 changed to Monday, July 16 due to Council's busy schedules.



Town of Flatrock

Minutes of a Regular Meeting of Council held at the Town Hall, Monday, June 18, 2018 Page 4

July 1st War Memorial Service and Canada Day events were discussed.

Letter for Crown Lands regarding Town of Flatrock maintaining and servicing any new fully finished paved and engineer approved road built to the Town of Flatrock Regulations for Jesse's Place Inc. Subdivision.

2018 – 108 Michelle Martin/Robert Schmiedendorf

Be it resolved that this meeting do now adjourn to meet again on July 16, 2018 at 6:30 P.M. No meeting held on Tuesday, July 3. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Robert Schmiedendorf, Anthony Grace and Corrina Martin. Abstaining 0 Against 0 Carried.

Meeting adjourned at 8:28 pm.

Darrin Thorne
Mayor

Dianne Stamp
Town Clerk