



Town of Flatrock

Minutes of a Regular Meeting of Council held at the Town Hall, Tuesday, April 23, 2019 Page 1

Members Present: Mayor Darrin Thorne
Deputy Mayor Terry Humber
Councilor Marion McCarthy
Councilor Michelle Martin
Councilor Anthony Grace

Town Clerk Dianne Stamp
Finance and Administration Officer Andrew Tobin

Members Absent: Councilor Corrina Martin
Councilor Robert Schmiedendorf on Leave of Absence.

Mayor Thorne called the Meeting to Order at 6:28 P.M.

2019 – 063 Michelle Martin/Anthony Grace

Be it resolved that the Agenda for the Tuesday, April 23, 2019 meeting of Flatrock Town Council be adopted as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

2019 – 064 Terry Humber/Marion McCarthy

Be it resolved that the Minutes of the Monday, April 8, 2019 meeting of Flatrock Town Council be adopted as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

Andrew Tobin to take Minutes regarding the following discussion.

In attendance two residents to discuss 4 lots off Jack's Place. Discussion deferred to next Council Meeting.

In attendance a resident to discuss the next three items.

2019 – 065 Terry Humber/Anthony Grace

Be it resolved that the Town Council of Flatrock conditionally approve in principal four lots on Back Road, Flatrock pending the following conditions: Official Survey of land showing the four lots on the Back Road, Approval and clearance from Service NL and the Water Resource Management Division of Municipal Affairs and Environment and that the building lots each will require individual applications and permits before any construction and be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.



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2019 – 066 Anthony Grace/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve in principal the application for the proposed extension of Hubert's Place with the following conditions: Engineered drawing to be submitted to the Town of Flatrock and CBCL Ltd. Road engineered and built to standards with approval from CBCL Ltd. Approval and clearance from Service NL and the Water Resource Management Division of Municipal Affairs and Environment. Individual applications and permits will be required for each lot before construction. Approval of the proposed concept does not guarantee approval of individual lots as submitted. The proposed concept plan will have to go to an engineer on applicant's part and then be submitted to an engineer for the Town of Flatrock with all costs to applicant. All development must be within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

2019 – 067 Terry Humber/Anthony Grace

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single family residence at 623 Windgap Road pending approval by Service NL of an Environtech or similar septic system design and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

2019 – 068 Anthony Grace/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application for a home office for a Contracting company as presented at 6 Wildberry Ridge Road and that it follow the Town of Flatrock Regulations. A discretionary Use Ad was advertised with no responses to ad. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

2019 – 069 Terry Humber/Marion McCarthy

Be it resolved that the Town Council of Flatrock conditionally approve the application for a residential garage at 1824 Torbay Road, Flatrock and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

2019 – 070 Michelle Martin/Anthony Grace

Be it resolved that the Town Council of Flatrock do make a motion to adopt a policy for Discretionary Use Guidelines as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

2019 – 071 Terry Humber/Anthony Grace

Be it resolved that the Town Council of Flatrock do make a motion to approve the order for ice control materials of 350 tonnes for 2019 – 2020 as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

Easter coloring contest winners were picked. All four winners received a \$25.00 Chapters gift card.

Torbay Volunteer Fire Department Minutes for March 4 and March 18, 2019 were tabled.



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Invitation from St. Nicholas Church Committee to attend and celebrate the 200th Anniversary of St. Nicholas Church, Torbay on Sunday, May 5, 2019. Mayor Darrin Thorne will attend.

National Police Week is May 12-18, 2019. Invitation to attend the International Police and Peace Officer Memorial Service on Wednesday, May 15, 2019 at 11 am held at Seventh Day Adventist Church. Mayor Darrin Thorne will attend.

Letter of resignation received from Councillor Robert Schmiedendorf from his seat on Council due to moving out of province.

A By - Election will be held to fill the one seat on Town of Flatrock Council on Thursday, June 20, 2019 at Flatrock Community Center.

Information from Kevin Coady ACT NL regarding smoke free policy for Flatrock was discussed. Council looked at two sample policies that were supplied. Council asked that a smoke free policy be drafted for next council meeting.

Information regarding proposed amendments to the Town of Portugal Cove – St. Philip’s Municipal Plan and Development Regulations 2014-2024 and the St. John’s Urban Region Regional Plan were presented and discussed. The Town of Flatrock has no issue with these proposed amendments as presented.

Canadian Mental Health Association Proclamation 2019. Light it up green May 6 – 12 for Mental Health week. Proclamation was read and signed by Mayor Darrin Thorne.

Invitation from Coast 101.1 and Rogers TV for Mayor Thorne to participate in a live interview during Radiothon for School Lunch Program May 9 at Avalon Mall between [10 am – 3 pm]. Mayor Thorne will participate as requested.

Municipalities NL Municipal Symposium will be held in Gander May 2 – 4, 2019.

2019 – 072 Michelle Martin/Anthony Grace

Be it resolved that the Town Council of Flatrock do make a motion to accept the quote from Mercers Paving of \$38,927.50 for road work as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councillors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

2019 – 073 Michelle Martin/Marion McCarthy

Be it resolved that the invoices and finances be approved as presented. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councillors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

Councillor Michelle Martin discussed Grand Concourse Meeting she attended.

Councillor Marion McCarthy will be holding soccer registration on April 30 and May 2 at Flatrock Town Hall.



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2019 – 074 Michelle Martin/Anthony Grace

Be it resolved that this meeting do now adjourn to meet again on May 6, 2019 at 6:30 P.M. In Favor Mayor Darrin Thorne, Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin and Anthony Grace. Abstaining 0 Against 0 Carried.

Meeting adjourned at 7:55 pm.

Darrin Thorne
Mayor

Dianne Stamp
Town Clerk