

Members Present: Deputy Mayor Anthony Grace
Councilor Marion McCarthy
Councilor Michelle Martin
Councilor Paul Burton
Councilor Catherine Houlihan
Councilor Terry Humber

Town Clerk Dianne Stamp
Financial Clerk Andrew Tobin

Mayor Darrin Thorne was absent.

Deputy Mayor Grace called the Meeting to Order at 8 P.M.

2014 – 001 Terry Humber/Marion McCarthy

Be it resolved that the Agenda for the January 6, 2014 meeting of Flatrock Town Council be adopted with the addition of the application from Shannon Stagg. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 002 Paul Burton/Marion McCarthy

Be it resolved that the Minutes of the December 9, 2013 meeting of Flatrock Town Council be adopted as presented. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Steve Pike was present regarding Lot one Wildberry Ridge.

2014 – 003 Terry Humber/Paul Burton

Be it resolved that the Town Council of Flatrock conditionally approve the application from Steve Pike and Scott Keats of Trademark Contracting for a residence at Lot 1 Wildberry Ridge and that it be built within the Town of Flatrock Regulations. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Proposals for Engineer deferred.

Assessment Review Commissioner for Municipal Assessment appeals deferred.

Compost Bins for 2014, check with Pouch Cove and Bauline on ordering bins.

Flatrock Community Center update – written approval not received yet.

New Municipal Garage was discussed.

Application from Shannon Stagg for Lot 3.16 Admiral's Grove Road deferred, plot plan needed for the site.

2014 – 004 Catherine Houlihan/Terry Humber

Be it resolved that the Town Council do make a motion to pay all recurring invoices for 2014. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 005 Michelle Martin/Paul Burton

Be it resolved that the Town Council of Flatrock do make a motion to approve the tax fee structure for 2014. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 006 Michelle Martin/Marion McCarthy

Be it resolved that the Town Council of Flatrock do make a resolution to adopt the 2010 National Building Code of Canada and any supplements and amendments in accordance with subsection 414 [3] of the Municipalities Act 1999, that regulations made by a town controlling and respecting the design, construction, alteration, reconstruction, minimum lot size and occupancy of buildings in their community should be in accordance, at a minimum, with the National Building Code of Canada. This includes the new energy efficiency provisions. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 007 Paul Burton/Catherine Houlihan

Be it resolved that the Town Council of Flatrock do make a resolution to confirm the responsibility for compliance with the National Building Code of Canada [in resolution 2014 – 006] in regard to these regulations is with the home owner and/or developer/contractor and not the Town of Flatrock. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2014 – 008 Michelle Martin/Terry Humber

Be it resolved that the Town Council of Flatrock do make a motion to access the Gas Tax funds to upgrade Town Suite program for the Town of Flatrock. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Concerns about snow clearing and shoveling/pushing snow across the roads in Flatrock were discussed. Letters will be sent to anyone who persists in doing this, it is in our newsletters that you cannot shovel snow onto the road as it is a safety issue and possible traffic obstruction. The Town Council asks residents please stop shoveling/pushing snow onto or across the road. The Town Council will have to involve the Royal Newfoundland Constabulary in this safety issue and snow problem if the resident persists in ignoring the concerns of Council.

Snow clearing at St. Michael's Cemetery in Flatrock was discussed. The Town Council agreed to send a letter to St. Michael's Parish and Knights of Columbus proposing the following: "The Town of Flatrock is willing to agree to clear the snow from the parking area inside the cemetery for parking when there is a funeral if agreed to by you. The Town is willing to do this at no charge using the town equipment. The town will not open any grave sites or go close to any graves or headstones. The town will not be responsible for the upkeep of the parking area, example if area is muddy due to weather or because of equipment use during weather. The cemetery will not be accessible 24 hours a day seven days a week, it will only be cleared when needed for a funeral. This will provide parking for funerals without the cost having to go back to the family who is dealing with the loss of a loved one."

Correspondence from Heart and Stroke Foundation, information on applying for AED's [Automated External Defibrillator] included.

Letter received from Rita Farrell regarding snow clearing on Windgap Road, Council will follow up with Department of Transportation on poor condition of the road during snow clearing.

Request from Newfoundland and Labrador Police Curling Association regarding donation – No, not at this time.

2014 – 009 Terry Humber/Catherine Houlihan

Be it resolved that the invoices and finances be approved as presented. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

The Town Council discussed the recent power outages and any updates for the future. The Town of Flatrock does have an Emergency Plan in place.

ICSP [Integrated Community Sustainability Plan] meeting will be held in the town of Bauline on Tuesday, January 7, 2014. Councilor Michelle Martin will attend.

Councilor Terry Humber questioned what is needed for seniors' discount. Identification showing Date of Birth is required. A Deed of Conveyance is also required if not already listed as home owner in the Town of Flatrock.

Councilor Paul Burton provided an update that the school bus will be picking up elementary students on Red Head Road as of January 2014.

Councilor Catherine Houlihan attended orientation for new councilors.

2014 –010 Michelle Martin/Marion McCarthy

Be it resolved that this meeting do now adjourn to meet again on January 20, 2014 at 8:00 P.M. In Favor Deputy Mayor Anthony Grace, Councilors Marion McCarthy, Michelle Martin, Paul Burton, Terry Humber, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Minutes of a Regular Meeting of Town Council of Flatrock held at the Town Hall,
Monday, January 6, 2014. Page 4

Meeting adjourned at 9:00 pm.

Anthony Grace
Deputy Mayor

Dianne Stamp
Town Clerk