

Members Present: Deputy Mayor Terry Humber  
Councilor Marion McCarthy  
Councilor Michelle Martin  
Councilor Catherine Houlihan  
Councilor Robert Schmiedendorf

Town Clerk Dianne Stamp  
Financial Clerk Andrew Tobin

Mayor Darrin Thorne was absent.  
Councilor Paul Burton was absent.

Councilor Robert Schmiedendorf arrived 6:45 pm.

Deputy Mayor Humber called the Meeting to Order at 6:34 P.M.

2017 – 001 Marion McCarthy/Catherine Houlihan  
Be it resolved that the Agenda for the January 3, 2017 meeting of Flatrock Town Council be adopted as presented. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2017 – 002 Marion McCarthy/Michelle Martin  
Be it resolved that the Minutes of the Monday, December 5, 2016 meeting of Flatrock Town Council be adopted as presented. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Pick Up Truck Tenders were not opened, Council extended the deadline to Friday, January 13, 2017 due to lack of tenders received.

2017 – 003 Catherine Houlihan/Marion McCarthy  
Be it resolved that the Town Council of Flatrock conditionally approve the application for a day care at 11 Hubert's Place. Discretionary Use ad was in the Telegram with no replies. The daycare must follow the Town of Flatrock Regulations. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2017 – 004 Michelle Martin/ Catherine Houlihan  
Be it resolved that Motion 2016 – 162 Robert Schmiedendorf/Catherine Houlihan is rescinded. Below:  
Be it resolved that the Town Council of Flatrock conditionally approve the application for a residence at 555 Pouch Cove Highway and that a site visit from Government Services Center be requested due to the high water table in the area and that it be built within the Town of Flatrock Regulations. In Favor Mayor Darrin Thorne, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan, Robert Schmiedendorf. Abstaining 0 Against 0 Carried.

2017 – 005 Marion McCarthy/Catherine Houlihan

Be it resolved that the Town Council of Flatrock conditionally approve the application for a single family residence at 557 Pouch Cove Highway and that it be built within the Town of Flatrock Regulations. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2017 – 006 Michelle Martin/Marion McCarthy

Be it resolved that the Town Council of Flatrock do make a Resolution of Council to appoint Mr. Tom Strickland as Assessment Review Commissioner for 2017 for the Town of Flatrock. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2017 – 007 Catherine Houlihan/Michelle Martin

Be it resolved that the Town Council of Flatrock do make a motion that all applicants applying to the Town of Flatrock for any construction must follow the National Building Code of Canada as stated in motions 2017 – 008 and 2017 – 009 below. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2017 – 008 Marion McCarthy/Michelle Martin

Be it resolved that the Town Council of Flatrock do make a resolution to adopt the 2010 National Building Code of Canada and any supplements and amendments in accordance with subsection 414 [3] of the Municipalities Act 1999, that regulations made by a town controlling and respecting the design, construction, alteration, reconstruction, minimum lot size and occupancy of buildings in their community should be in accordance, at a minimum, with the National Building Code of Canada. This includes the new energy efficiency provisions. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2017 – 009 Michelle Martin/Catherine Houlihan

Be it resolved that the Town Council of Flatrock do make a resolution to confirm the responsibility for compliance with the National Building Code of Canada [in resolution 2017 – 008] in regard to these regulations is with the home owner and/or developer/contractor and not the Town of Flatrock. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

2017 – 010 Marion McCarthy/Michelle Martin

Be it resolved that the Town Council of Flatrock do make a motion for staff Andrew Tobin and Dianne Stamp to issue stop work orders if required in 2017. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan. Abstaining 0 Against 0 Carried.

Councilor Robert Schmiedendorf arrived.

Letter from Municipal Affairs regarding market value pricing policy for Municipalities for Crown land was discussed.

Vigilant Management free hour of consulting was discussed and deferred to next meeting.

Garbage and recycling concerns were discussed. Council will meet with the contractor to discuss the concerns.

Letter from Town of Torbay regarding Killick Coast Hockey Game Sunday February 12 was discussed.

Letter regarding Portugal Cove St. Phillip's and Paradise community challenge Saturday, January 28 at 10 am was discussed.

Communities in Bloom letter was discussed.

Letter from Targa NL regarding 2017 events was discussed and deferred to next meeting.

2017 – 011 Robert Schmiedendorf/Catherine Houlihan

Be it resolved that the Town Council of Flatrock do make a resolution of approval to pay all the recurring monthly invoices for 2017. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan, Robert Schmiedendorf. Abstaining 0 Against 0 Carried.

2017 – 012 Marion McCarthy/Robert Schmiedendorf

Be it resolved that the invoices and finances be approved as presented. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan, Robert Schmiedendorf. Abstaining 0 Against 0 Carried.

2017 – 013 Michelle Martin/Robert Schmiedendorf

Be it resolved that this meeting do now adjourn to meet again on Monday, January 16, 2017 at 6:30 P.M. In Favor Deputy Mayor Terry Humber, Councilors Marion McCarthy, Michelle Martin, Catherine Houlihan, Robert Schmiedendorf. Abstaining 0 Against 0 Carried.

Meeting adjourned at 7:55 pm.

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Terry Humber  
Deputy Mayor

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Dianne Stamp  
Town Clerk